

OVERVIEW: DHS HFH daily clinical staff flow on new incoming patients

PURPOSE: Guidelines on initial arrival of patients to admission at

POLICY: See below

1. Two health care providers at all times as a team when working with clients at their trailers
2. Lead RN to carry referral phone and accept intake calls from Hospitals, Shelters, and Department of Public Health. He/she will complete an initial assessment form over the phone.
3. Upon arrival patient arrival, he/she will be taken directly to the trailer. The lead RN/second RN will meet the patient at trailer, obtain history and complete vitals, perform an exam, and complete nursing intake form. If the nurse or clinical staff is less than 6 feet from patient longer than 2 minutes, they must wear complete Personal Protective Equipment (PPE).
4. If patient has temperature of >100.4 , follow temperature and symptoms protocol
5. 2nd RN/LVN will carry the nurse line/phone
6. If patient calls and requests supplies 2nd RN/LVN can provide the supplies or delegate to CNA, if medications requested then must be provided by RN/LVN on duty.
7. Follow nursing shift change policy for end of shift.
8. For specific guidelines follow policies attached